

Agistment Rules

1. If an applicant accepts agistment, they agree to be bound by the following rules. The Management Committee may change these rules at any time. Notice of any change must be given in writing to all agistees.

Division 1 - Application for Agistment

2. The Applicant must be a financial TPC member. If the applicant is under 18 years of age all documentation is to be signed by Parent or Legal Guardian.
3. No horse is to be brought on to TPC grounds for agistment or trial without making an application on the approved form to the agistment officer.
4. Applications must be made to the Agistment officer on the approved form with a supporting letter. The Agistment Officer will present the application, along with a recommendation, at the next meeting of the Management Committee.
5. Application form and supporting letter, Agistment Officers recommendation form and Committee decision will be filed for future reference.
6. Unless accepted, all applications for agistment expire at the end of the calendar year that the application is made.
 - a) Applicants may, by 31 March of the calendar year following the initial application, request that the agistment officer refresh their application from the previous year.
 - b) After 31 March of the calendar year following the initial application, a new application must be made.
7. If approved, agistment is granted to the applicant and is not transferable.
8. The agistment spot belongs to the agistee, not the horse. The agistee may swap horses with the approval of the Management Committee. Division 4 Paddock Allocation procedures will apply.
9. Approved applicants will be subject to a 2 month "Probation Period" from when the horse arrives on the grounds.

Division 2 - Factors to be considered in granting agistment

10. The Management Committee should consider the factors in this division in determining whether to grant agistment. However, these factors are a guide only, the Management Committee may make any decision it sees fit.

11. Age of the applicant - Preference should be given to younger children as they will have a longer future in pony club. Adults over the age of 26 should not be given agistment as they are no longer of pony club age.
12. Usefulness to the club - Preference should be given to applicants and families that assist extensively at pony club. If the applicant is a new member, they should indicate in their supporting letter what skills and assistance they will provide the club.
13. Suitability of the horse and rider combination - Agistment should not be given to an applicant whose horse is not suitable for their level of experience.
14. Suitability of the horse in a herd - Agistment could not be given to a horse that will cause unrest in the herd. Safety of riders and horses on TPC grounds is paramount, as such unrest in the herd should be avoided where there is a safety risk.

Division 3 - Ineligible Horses

15. Stallions, rigs, ponies under 13hh, wind-suckers, cribber's and aggressive horses cannot be granted agistment.

Division 4 - Paddock Allocation

16. Once the Management Committee has approved an agistment application, the horse must be kept in an isolation paddock for two weeks. The Agistment Officer will then allocate that horse to a paddock.
17. The Management Committee or the Agistment Officer may subsequently change the paddock allocation of a horse at any time.
18. No horses to be moved from their allocated paddock unless approval is given by the Agistment Officer. Approval is not required where there is an emergency or immediate risk of injury to a person or horse.
19. Aggressive and disruptive horses must be immediately removed from the paddock. The agistee will be asked to take remedial action.

Division 5 - Responsibilities of agistees

20. All agistee's must:
 - a) attend eight events run by a PCAQ Club, which must include a minimum of three TPC Rally Days.
 - b) pay fees monthly in advance.
 - c) perform any additional tasks assigned by the Agistment Officer. Assistance at Club points may be allocated for these tasks.

- d) keep their allocated tack area in a clean and tidy condition.
 - e) consider the health and safety of other members while on TPC grounds.
 - f) adhere to sound biosecurity practices.
 - g) follow the directions of the agistment officer in the first instance. if they disagree with any decisions they can address them in writing to the TPC committee for consideration.
 - h) adhere to the minimum care requirements contained in division 6 of this part.
21. Horses must be removed from the paddock the night before an event.
22. Each agistee will be allocated an area of an agistment paddock (the “manure zone”). All agistees must clean their manure zone at least twice a week and the night before an event or rally day. Each agistee will be allocated a new manure zone every 3 months.
23. Tallebudgera Pony Club Inc. does not accept any liability whatsoever for any injury or death of a horse or rider. Additionally, no liability will be accepted for the loss or damage of any property stored in the agistment shed or elsewhere on the pony club grounds.

Division 6 - Minimum Care Requirements

24. All horses must:
- a) be exercised at least 3 times per week.
 - b) have regular farrier and dental care.
 - c) be groomed regularly.
 - d) be wormed according to the Worming Programme set by the Management Committee.
 - e) be hand fed during winter, when the forage quality is low or the horse is experiencing a heavier workload.

Division 7 - Dispute Resolution

25. Any complaint or dispute from an agistee that relates to agistment must be considered by the Agistment Officer at first instance.
26. If unsatisfied by the decision of the Agistment Officer, then the agistee may make a complaint, in writing, to the Management Committee.
27. If a the complaint has not been considered by the agistment officer at first instance, the Management Committee may choose not to consider a complaint and refer it back to the Agistment Officer.

Division 8 - Termination of Agistment

28. The Management Committee may place an agistee on probation for a breach of these rules or for any other reason.
29. The Management Committee should, where possible, give warning in writing to the agistee to allow them to rectify any issue before terminating an agistment agreement.
30. The Management Committee reserves the right to terminate any agistment agreement by giving the agistee 30 days notice in writing.
 - a) The Management Committee may choose to consider the factors in division 2 in determining whether to terminate an agistment agreement.
 - b) The Management Committee is not required to give reasons for termination.
31. The management committee may consider the following in terminating an agistment agreement:
 - a) suitability factors contained in division 2 of this part.
 - b) conduct that is considered injurious or prejudicial to the character or interests of the pony club, the management committee or any other member of the pony club.
32. During the probationary period the Management Committee may terminate the agistment agreement with 7 days notice in writing.

Division 9 - Reassessment of Agistment positions

33. The management committee will reassess all agistees at the first meeting of each calendar year.
34. In conducting the reassessment the management committee will consider the following:
 - a) compliance with these rules or any other by-laws or rules of the association.
 - b) the suitability factors outlined in division 2 of this part.
 - c) any other matters that the management committee deem relevant.
35. If the management committee decides on the reassessment that an agistee is no longer suitable then the agistment agreement may be terminated in accordance with division 8 of this part.